

**SOMERSET COUNTY COUNCIL PENSION FUND**

**PENSIONS COMMITTEE**

**MEETING WORKPLAN 2024**

Date	Proposed Items of Business	Lead Officer
<p><b>15th March 2024</b></p>	<p><b><u>FORMAL MEETING</u></b></p> <p><b>1. Independent Advisor's Report</b> To receive a verbal update on market issues and events from the independent advisor.</p> <p><b>2. Review of Investment Performance</b> Report to provide an update of the Fund's performance for the quarter period to 31 December 2023.</p> <p><b>3. Review of Administration Performance</b> To review the performance of Peninsula Pensions in delivering the administration service to employers and members.</p> <p><b>4. Business Plan Update</b> To consider progress against the Committees approved business plan.</p> <p><b>5. Finance and Membership Statistics Update</b> Report to provide an update of the Fund's position for the quarter period to 31 December 2023.</p> <p><b>6. Review of Pension Fund Risk Register</b> To review the risks within the fund and form an appropriate risk register for the fund.</p> <p><b>7. Review of Administration Strategy</b> To review a revised administration strategy</p> <p><b>8. Resources review, Financial target setting and committee objectives setting</b> To conduct a review of the resources available to the fund and to adopt a financial forecast, committee performance objectives for the 2024-2025 financial year and review the overall performance target for 2022 to 2025.</p> <p><b>9. Review of cash management arrangements</b> To review the management arrangements for the cash resources held by the fund.</p>	<p></p> <p><b>AS</b></p> <p><b>RL</b></p> <p><b>AS</b></p> <p><b>AS</b></p> <p><b>AS</b></p> <p><b>RL</b></p> <p><b>AS/SM</b></p> <p><b>AS</b></p>

**SOMERSET COUNTY COUNCIL PENSION FUND**

**PENSIONS COMMITTEE**

**MEETING WORKPLAN 2024**

Date	Proposed Items of Business	Lead Officer
<p><b>June 2024 - TBC</b></p>	<p><b><u>FORMAL MEETING</u></b></p> <p><b>1. Independent Advisor's Report</b> To receive a verbal update on market issues and events from the independent advisor.</p> <p><b>2. Review of Investment Performance</b> Report to provide an update of the Fund's performance for the quarter period to 31 March 2024.</p> <p><b>3. Review of Administration Performance</b> To review the performance of Peninsula Pensions in delivering the administration service to employers and members.</p> <p><b>4. Business Plan Update</b> To consider progress against the Committees approved business plan.</p> <p><b>5. Finance and Membership Statistics Update</b> Report to provide an update of the Fund's position for the quarter period to 31 March 2024.</p> <p><b>6. Review of Pension Fund Risk Register</b> To review the risks within the fund and form an appropriate risk register for the fund.</p> <p><b>7. Fund Policies</b> To review and where necessary update the fund's policies and documents.</p>	<p></p> <p align="right"><b>AS</b></p> <p align="right"><b>RL</b></p> <p align="right"><b>AS</b></p> <p align="right"><b>AS</b></p> <p align="right"><b>AS</b></p> <p align="right"><b>AS</b></p>
<p><b>Sept 2024 TBC</b></p>	<p><b><u>FORMAL MEETING</u></b></p> <p><b>1. Independent Advisor's Report</b> To receive a verbal update on market issues and events from the independent advisor.</p> <p><b>2. Review of Investment Performance</b> Report to provide an update of the Fund's performance for the quarter period to 30 June 2024.</p> <p><b>3. Review of Administration Performance</b> To review the performance of Peninsula Pensions in delivering the administration service to employers and members.</p> <p><b>4. Business Plan Update</b> To consider progress against the Committees approved business plan.</p> <p><b>5. Finance and Membership Statistics Update</b> Report to provide an update of the Fund's position for the quarter period to 30 June 2024.</p> <p><b>6. Review of Pension Fund Risk Register</b> To review the risks within the fund and form an appropriate risk register for the fund.</p> <p><b>7. Pension Fund Annual Report 2023/2024</b> To consider the annual report for the year to 31 March 2024.</p>	<p></p> <p align="right"><b>AS</b></p> <p align="right"><b>RL</b></p> <p align="right"><b>AS</b></p> <p align="right"><b>AS</b></p> <p align="right"><b>AS</b></p> <p align="right"><b>AS</b></p>

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**SOMERSET COUNTY COUNCIL PENSION FUND**

**PENSIONS COMMITTEE**

**MEETING WORKPLAN 2024**

Date	Proposed Items of Business	Lead Officer
Dec 2024 TBC	<p><b><u>FORMAL MEETING</u></b></p> <p><b>1. Independent Advisor's Report</b> To receive a verbal update on market issues and events from the independent advisor.</p> <p><b>2. Review of Investment Performance</b> Report to provide an update of the Fund's performance for the quarter period to 30 September 2024.</p> <p><b>3. Review of Administration Performance</b> To review the performance of Peninsula Pensions in delivering the administration service to employers and members.</p> <p><b>4. Business Plan Update</b> To consider progress against the Committees approved business plan.</p> <p><b>5. Finance and Membership Statistics Update</b> Report to provide an update of the Fund's position for the quarter period to 30 September 2024.</p> <p><b>6. Review of Pension Fund Risk Register</b> To review the risks within the fund and form an appropriate risk register for the fund.</p>	AS  RL  AS  AS  AS